

PressForward Testing Checklist

Area of Plugin Specific Task to Test Additional Instructions Comments Works?

All Content Menu

<i>Browse Interface</i>		Where you see snippets from multiple posts		<input type="checkbox"/>
	Scroll to bottom of page for auto refresh	...		<input type="checkbox"/>
	Click Full Screen	...		<input type="checkbox"/>
	Click Folders	Can you scroll to the bottom of the list of feeds? Does clicking a feed show you only posts from that feed? (Filter > Reset filter will show all feeds again)		<input type="checkbox"/>
	Search using the Search bar	...		<input type="checkbox"/>
View:				
	List	Only visible if view is not set to List		<input type="checkbox"/>
	Grid	Only visible if view is not set to Grid		<input type="checkbox"/>
	Paginate	Only visible if view is not set to Paginate		<input type="checkbox"/>
	Infinite Scroll (Reloads Page)	Only visible if view is not set to Scroll		<input type="checkbox"/>
On individual item:		Still using browse interface; do not open the post for the reader interface		
	Hide an item	Did it disappear from view?		<input type="checkbox"/>
	Delete an item	Did it disappear from view?		<input type="checkbox"/>
	Mark an item as read	Did the bubble turn black?		<input type="checkbox"/>
	Mark an item as unread	Did the bubble turn back to white?		<input type="checkbox"/>
	Comment on an item	...		<input type="checkbox"/>
	Star an item	...		<input type="checkbox"/>
	Nominate an item	Was the item sent to Nominated?		<input type="checkbox"/>
	Amplify > Send to draft	Was the item sent to Posts as a draft?		<input type="checkbox"/>
	Amplify > Tweet	Check Twitter account to see that it was tweeted		<input type="checkbox"/>
Filter:		Reset filter in between testing tasks		
	My starred	Be sure that you have starred items. Are only starred items visible?		<input type="checkbox"/>

	Try Show hidden	Be sure that you have hidden items. Did hidden items reappear?		<input type="checkbox"/>
	My nominations	Be sure that you have nominated items. Are only nominated items visible?		<input type="checkbox"/>
	Unread	Be sure that you have unread items. Are only unread items visible?		<input type="checkbox"/>
	Drafted	Be sure that you have drafted items (from feed reader, not just bookmarklet). Are only drafted items visible?		<input type="checkbox"/>
	Reset filter	...		<input type="checkbox"/>
Sort:				
	Date of item	...		<input type="checkbox"/>
	Date retrieved	...		<input type="checkbox"/>
	Reset	...		<input type="checkbox"/>
<i>Reader Interface</i>		Where you see the full version of individual posts		
	Open item with at least one image in the body and:	Must open an item to see if it has an image. Does full text appear?		<input type="checkbox"/>
	Read Original	Did it open the link in a new tab?		<input type="checkbox"/>
	Reset Readability	Did the text reload?		<input type="checkbox"/>
	Click the Previous and Next links	...		<input type="checkbox"/>
	Click the Info button	Is all of the info accurate?		<input type="checkbox"/>
	Add comment and close	Did the Comment button get highlighted in browse interface?		<input type="checkbox"/>
	Star and close	Did the Star button get highlighted in browse interface?		<input type="checkbox"/>
	Nominate and hit close button	Did Nominate button get highlighted in browse interface? Did item get sent to Nominated?		<input type="checkbox"/>
	Send to Draft	Did Send to Draft button get highlighted in browse interface? Did item get sent to Posts as a draft?		<input type="checkbox"/>

	Open item with featured image on original post and:	It is not always possible to determine if an image is featured just by looking at a post, so this is easiest to test with a post of your own that you know has a featured image. Does full text appear?		<input type="checkbox"/>
	Read Original	Did it open the link in a new tab?		<input type="checkbox"/>
	Reset Readability	Did the text reload?		<input type="checkbox"/>
	Click the Previous and Next links	Comments		<input type="checkbox"/>
	Click the Info button	Is all of the info accurate?		<input type="checkbox"/>
	Add comment and close	Did the Comment button get highlighted in browse interface?		<input type="checkbox"/>
	Star and close	Did the Star button get highlighted in browse interface?		<input type="checkbox"/>
	Nominate and hit close button	Did Nominate button get highlighted in browse interface? Did item get sent to Nominated?		<input type="checkbox"/>
	Send to Draft	Did Send to Draft button get highlighted in browse interface? Did item get sent to Posts as a draft?		<input type="checkbox"/>
	Open any item and:	Does full text appear?		<input type="checkbox"/>
	Read Original	Did it open the link in a new tab?		<input type="checkbox"/>
	Reset Readability	Did the text reload?		<input type="checkbox"/>
	Click the Previous and Next links	Comments		<input type="checkbox"/>
	Click the Info button	Is all of the info accurate?		<input type="checkbox"/>
	Add comment and close	Did the Comment button get highlighted in browse interface?		<input type="checkbox"/>
	Star and close	Did the Star button get highlighted in browse interface?		<input type="checkbox"/>
	Nominate and hit close button	Did Nominate button get highlighted in browse interface? Did item get sent to Nominated?		<input type="checkbox"/>
	Send to Draft	Did Send to Draft button get highlighted in browse interface? Did item get sent to Posts as a draft?		<input type="checkbox"/>

Press This Bookmarklet

Be sure to use bookmarklet for the user account that you are testing

	Test that bookmarklet can be added to bookmarks bar	...		<input type="checkbox"/>
	Nominate any static page on the web and:	Check post in Nominated to see that all settings were saved		<input type="checkbox"/>
	Add author	...		<input type="checkbox"/>
	Set category	...		<input type="checkbox"/>
	Set tags	...		<input type="checkbox"/>
	Change post format	Your WordPress site must have more than one Post Format installed		<input type="checkbox"/>
	Edit the text	...		<input type="checkbox"/>
	Nominate feed	Was feed added to Subscribed Feeds (in Under Review)?		<input type="checkbox"/>
	Send to Draft any static page on the web and:	Check draft in Posts to see that all settings were saved		<input type="checkbox"/>
	Add author	...		<input type="checkbox"/>
	Set category	...		<input type="checkbox"/>
	Set tags	...		<input type="checkbox"/>
	Change post format	Your WordPress site must have more than one Post Format installed		<input type="checkbox"/>
	Edit the text	...		<input type="checkbox"/>
	Nominate feed	Was feed added to Subscribed Feeds?		<input type="checkbox"/>
	Nominate any post on the web that has an image	Check post in Nominated to see that image was saved		<input type="checkbox"/>
	Send to Draft any post on the web that has an image	Check draft in Posts to see that image was saved		<input type="checkbox"/>
	Nominate any post on the web that has a featured image	It is not always possible to determine if an image is featured just by looking at a post, so this is easiest to test with a post of your own that you know has a featured image. Check post in Nominated to see that image was saved.		<input type="checkbox"/>

	Send to Draft any post on the web that has a featured image	It is not always possible to determine if an image is featured just by looking at a post, so this is easiest to test with a post of your own that you know has a featured image. Check draft in Posts to see that image was saved.		<input type="checkbox"/>
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Nominated

Editor and Admin Only

<i>Browse Interface</i>		Must have nominated posts to see any		
	Click Folders	Can you scroll to the bottom of the list of feeds? Does clicking a feed show you only posts from that feed? (Filter > Reset filter will show all feeds again)		<input type="checkbox"/>
	Click Archive all	Were all posts archived?		<input type="checkbox"/>
Filter:		Reset filter in between testing tasks		
	My starred	Be sure that you have starred items. Are only starred items visible?		<input type="checkbox"/>
	Toggle visibility of archived (after clicking once, button switches between Hide Archived and Show Archived)	Should let you toggle between hiding and showing archived items. Verify that it still works after toggling multiple times.		<input type="checkbox"/>
	Only archived	Be sure that you have archived items. Are only archived items visible?		<input type="checkbox"/>
	Unread	Be sure that you have unread items. Are only unread items visible?		<input type="checkbox"/>
	Drafted	Be sure that you have drafted items. Are only drafted items visible? Can you see both items drafted from All Content and from bookmarklet?		<input type="checkbox"/>
	Reset filter	...		<input type="checkbox"/>
Sort:				
	Date of Item	...		<input type="checkbox"/>
	Date retrieved	...		<input type="checkbox"/>
	Date nominated	...		<input type="checkbox"/>
	Nominations received	Be sure to have posts with varying numbers of nominations		<input type="checkbox"/>

	Reset	...		<input type="checkbox"/>
On individual post:		Still using browse interface; do not open the post for the reader interface		
	Click Comment to view comments without opening the full post	...		<input type="checkbox"/>
	Click Comment to add a comment to a post without any comments	...		<input type="checkbox"/>
	Click Comment to add a comment to a post already with a comment	...		<input type="checkbox"/>
	Click Info button	Is all of the info accurate?		<input type="checkbox"/>
	Star an item	Did the Star button get highlighted?		<input type="checkbox"/>
	Send an item to Draft	Did Send to Draft button get highlighted? Did item get sent to Posts as a draft?		<input type="checkbox"/>
	Archive item	Did the post disappear or did the Archive button turn orange? (Result depends on setting of archive visibility)		<input type="checkbox"/>
<i>Reader Interface</i>		Where you see the full version of individual posts		
	Open item nominated via Bookmarklet and:	Should say "Bookmarklet" underneath title of the post in browse interface. Does the full text appear?		<input type="checkbox"/>
	Read Original	Did it open the link in a new tab?		<input type="checkbox"/>
	Reset Readability	Did the text reload?		<input type="checkbox"/>
	Click the Previous and Next links	...		<input type="checkbox"/>
	Click the Info button	Is all of the info accurate?		<input type="checkbox"/>
	Add comment and close	Did the Comment button get highlighted in browse interface?		<input type="checkbox"/>
	Star and close	Did the Star button get highlighted in browse interface?		<input type="checkbox"/>
	Send to Draft	Did Send to Draft button get highlighted in browse interface? Did item get sent to Posts as a draft?		<input type="checkbox"/>
	Hit back button on your browser	Did it return you to browse view?		<input type="checkbox"/>
	Go to Posts and edit the draft based on this post	Were all settings saved?		<input type="checkbox"/>

	Open item that came through the feed reader/All Content (without an image) and:	Must open an item to see if it has an image or not. Does full text appear?		<input type="checkbox"/>
	Read Original	Did it open the link in a new tab?		<input type="checkbox"/>
	Reset Readability	Did the text reload?		<input type="checkbox"/>
	Click the Previous and Next links	...		<input type="checkbox"/>
	Click the Info button	Is all of the info accurate?		<input type="checkbox"/>
	Add comment and close	Did the Comment button get highlighted in browse interface?		<input type="checkbox"/>
	Star and close	Did the Star button get highlighted in browse interface?		<input type="checkbox"/>
	Send to Draft	Did Send to Draft button get highlighted in browse interface? Did item get sent to Posts as a draft?		<input type="checkbox"/>
	Hit back button on your browser	Did it return you to browse view?		<input type="checkbox"/>
	Go to Posts and edit the draft based on this post	Were all settings saved?		<input type="checkbox"/>
	Open item that came through the feed reader/All Content (with an image) and:	Must open an item to see if it has an image. Does full text appear?		<input type="checkbox"/>
	Read Original	Did it open the link in a new tab?		<input type="checkbox"/>
	Reset Readability	Did the text reload?		<input type="checkbox"/>
	Click the Previous and Next links	...		<input type="checkbox"/>
	Click the Info button	Is all of the info accurate?		<input type="checkbox"/>
	Add comment and close	Did the Comment button get highlighted in browse interface?		<input type="checkbox"/>
	Star and close	Did the Star button get highlighted in browse interface?		<input type="checkbox"/>
	Send to Draft	Did Send to Draft button get highlighted in browse interface? Did item get sent to Posts as a draft?		<input type="checkbox"/>
	Hit back button on your browser	Did it return you to browse view?		<input type="checkbox"/>
	Go to Posts and edit the draft based on this post	Were all settings saved?		<input type="checkbox"/>

Posts

In the WordPress dashboard, not the PressForward plugin

	Publish item with an image in the body as a featured article (use whatever category is featured most prominently on the site). Do not do anything with featured image options.	Was it added to the featured category? Was it added to the slider (if slider is part of website design)? When you click to see the full post, is the body image visible?		<input type="checkbox"/>
	Publish item without an image in the body as a featured article (use whatever category is featured most prominently on the site). Do not do anything with featured image options.	Was it added to the featured category? Was it added to the slider (if slider is part of website design)?		<input type="checkbox"/>
	Publish any item that automatically fills the featured image section as a featured article (use whatever category is featured most prominently on the site).	Was it added to the featured category? Was it added to the slider (if slider is part of website design)? Was the featured image added to the slider (if that is part of website design)?		<input type="checkbox"/>
	Publish an item with an image in the body as a category other than the featured category.	Was it added to the correct category?		<input type="checkbox"/>
	Publish an item without an image in the body as a category other than the featured category.	Was it added to the correct category? When you click to see the full post, is the body image visible?		<input type="checkbox"/>

Preferences Menu

Admin Only

User Options:				
	Infinite scroll active	...		<input type="checkbox"/>
	Show side menu	...		<input type="checkbox"/>
	Change number of feed items per page	...		<input type="checkbox"/>
Site Options:				
	Change seconds to redirect user to source	...		<input type="checkbox"/>
	Change "Use advanced user role management"	...		<input type="checkbox"/>
	Change show item_author as source	...		<input type="checkbox"/>
	Change source statement position	...		<input type="checkbox"/>

	Change months to retrieve and retain feed items	...		<input type="checkbox"/>
	Change number of errors before a feed is marked as malfunctioning	...		<input type="checkbox"/>
	Change minutes between feed retrieval cycles	...		<input type="checkbox"/>
	Change post status for new content	...		<input type="checkbox"/>
	Change post type for new content	If your WordPress site has more than one Post Type installed		<input type="checkbox"/>
User Control:				
	Change user permissions for:	...		<input type="checkbox"/>
	PressForward Menu Group	...		<input type="checkbox"/>
	All Content Menu	...		<input type="checkbox"/>
	Nominated Menu	...		<input type="checkbox"/>
	Nominate This	...		<input type="checkbox"/>
	Non-User Preferences Tabs	...		<input type="checkbox"/>
	Feeder Menu	...		<input type="checkbox"/>
	Internal Commenting Feature	...		<input type="checkbox"/>
	Debugging Log	...		<input type="checkbox"/>
Module Control:				
	Enable/Disable Internal Commenting	...		<input type="checkbox"/>
	Enable/Disable Debugger Log Viewing Module	...		<input type="checkbox"/>
	Enable/Disable Foo Test Module	...		<input type="checkbox"/>
	Enable/Disable opml-subscribe Module	...		<input type="checkbox"/>
	Enable/Disable RSS Import Module	...		<input type="checkbox"/>
	Enable/Disable RSS Output Module	...		<input type="checkbox"/>

Add Feeds

Admin Only

	Add Single RSS Feed	...		<input type="checkbox"/>
	Add OPML File	...		<input type="checkbox"/>
	Subscribe to OPML as Feed	...		<input type="checkbox"/>

Subscribed Feeds

Admin Only

	Send a single feed to the trash and empty trash	Do posts stop aggregating?		<input type="checkbox"/>
	Search using the Search Feeds bar	...		<input type="checkbox"/>
	Bulk Actions > Move to Trash (click Apply)	Do all posts stop aggregating?		<input type="checkbox"/>
	Filter by month	...		<input type="checkbox"/>
	Select Screen Options and check/uncheck each of the Columns options	Did the columns update instantly?		<input type="checkbox"/>
	Click the Add New button	Did it take you to the Add Feeds menu?		<input type="checkbox"/>

View Log

Admin Only

	View the statistics	Are the numbers realistic?		<input type="checkbox"/>
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Workflow Testing

Editor and Admin Only

	Track an item with an image in the body and a featured image from All Content to Nominated to Draft to Published (as the featured category)	Was it added to the featured category? Was it added to the slider (if slider is part of website design)? Was the featured image added to the slider (if that is part of website design)? When you click to see the full post, is the body image visible? Did the text come through appropriately?		<input type="checkbox"/>
	Track an item with an image in the body from All Content to Nominated to Draft to Published (in every category other than the featured category)	Was it added to the correct category? When you click to see the full post, is the body image visible? Did the text come through appropriately?		<input type="checkbox"/>
	Track an item with an image in the body and a featured image from the Bookmarklet to Nominated to Draft to Published (as the featured category)	Was it added to the featured category? Was it added to the slider (if slider is part of website design)? Was the featured image added to the slider (if that is part of website design)? When you click to see the full post, is the body image visible? Did the text come through appropriately?		<input type="checkbox"/>

